

REGULATIONS OF THE PREZYDENT**** HOTEL

Dear Guests,

The General Management of our Hotel would be most obliged to you if you could follow these regulations. Thereby, we can provide you with both a pleasant and first of all a safe stay. Thank you.

§1

1. The hotel rooms are rented for the so-called hotel days. The hotel day starts at 3:00 pm and ends at 11:00 pm on the following day.
2. The quiet hours are in force from 10:00 pm to 6:00 am.

§2

1. Extending the stay depends on the current occupancy at the Hotel.
2. If you wish to extend your stay, please contact the reception by 10:00 am on the last day of your original stay.
3. Visitors not being the Hotel Guests may stay in the hotel rooms from 6:00 am until 10:00 pm.
4. Hotel Guests may not hand their rooms over to third parties, even if the period for which they paid the charge due, has not expired yet.
5. The Hotel provides services according to its category and standard. Any reservations concerning the quality of services provided should be reported to the reception staff without delay so that the problem can be solved immediately.
6. In accordance with the applicable regulations, i.e. the Act of January 12, 1991 on local taxes and fees, hotel guests will be charged a local fee of PLN 2 / person / day for stays of min. 2 nights.

§3

1. The Guest bears full material liability for any damage to the equipment or technical devices owned by the Hotel, caused by the Guest themselves or by their visitors.
2. The Guest must inform the Reception about any damage occurred as soon it has been noticed.
3. The Hotel is not liable for damage to or loss of a car or any other vehicle owned by the Guest.
4. The Hotel is not liable for the loss of or damage to money, securities, valuables or items of scientific or artistic value if these things have not been deposited at the reception.
5. For the fire safety reasons, it is prohibited to use heaters, electric irons or any other similar devices which are not a part of the room equipment.
6. In the event of a fire hazard, the Guest must inform the Reception or any other hotel employee about this fact as soon as possible.
7. Each time upon leaving the room, the Guest must check and make sure the door has been properly locked and then leave the room key at the Reception.
8. The fee for losing the key-card to your room amounts to 30 PLN.
9. Pursuant to the Act of 8 April 2010, smoking tobacco products is prohibited at the entire hotel facility. Violating this ban will result in a fee amounting to 1000 PLN.

§4

1. The Hotel is responsible for ensuring:
 - Conditions for a full and unrestricted stay of the Guest,
 - Safety of stay, including confidentiality of information about the Guest,
 - Professional and polite service,
 - Cleaning the room and performing all the necessary repairs during the Guest's absence and in their presence only if they agree thereto or wish it.
2. On request, the Hotel provides the following services free of charge:
 - Providing information on the stay and travel,
 - Wake-up call at the chosen hour.
 - Storing money or valuables in the hotel deposit box.

§5

Personal data:

1. Pursuant to the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016, we hereby inform you that the administrator of your personal data is the Prezydent Hotel in Spała Sp. z o.o. having its seat in Spała, ul. Hubala 15, 97-215 Inowłódz, Poland.
2. Personal data is processed for the purpose of booking accommodation and providing hotel services and in case of a proper consent given, also for the marketing purposes.
3. The data collected for the purpose of providing hotel services shall be processed for the time period specified by the law, and in case of a consent given, until this consent is withdrawn.
4. You have the right to access your personal data, correct and transfer it as well as the right to receive a copy of your personal data processed by the Hotel.
5. If you have given your consent to the processing of your personal data for the marketing purposes, you also have the right to withdraw your consent at any time. You may request that the data processing be limited and request having your data deleted. Furthermore, you have the right to be forgotten.
6. Your data may be disclosed or transferred to the following categories of recipients:
 - transport or taxi companies if the Hotel orders transport or courier services for the Guest,
 - companies providing the Hotel with IT support services,
 - companies providing the Hotel with accountancy services,
 - companies providing the Hotel with legal services,
 - companies providing the Hotel with marketing services.
7. Should you claim that your personal data is processed in a manner contrary to the law, you may lodge a complaint with the President of Personal Data Protection Office (Polish abbreviation: PUODO).
8. You can contact the person responsible for the protection of your personal data at the seat of the Hotel or by sending a message to the following e-mail address: ado@prezydenthotel.pl.

§6

1. At the Hotel, there is a video surveillance system installed which serves providing the Guests with safety. The video surveillance data is stored for 7 days of recording and may be disclosed to respective services if necessary.

Have a nice stay!