

**INFORMATION OBLIGATION
- RECRUITMENT OF A PERSON TO TAKE JOB/COOPERATION
for the needs of current and future recruitment in a public entity**

(1) The administrator of your personal data is Bachleda Hotel Zakopane Sp. z o.o hereinafter referred to as the Administrator. The Administrator carries out the processing operations of your personal data.

(2) Contact details of the Data Protection Supervisor: Rafał Andrzejewski, tel. +48 504976690.

(3) your personal data will be processed in order to:

- a. conducting and participating in the recruitment process for the position indicated in the advertisement,
- b. conduct and participate in subsequent recruitment processes for the same position or a position corresponding to your qualifications or experience,
- c. to establish, assert or defend against claims.

(4) The basis for the processing of your personal data is Article 6(1)(a), (b), (c), (e), (f) and Article 9(2)(a), (f), (j) of the Regulation of the European Parliament and of the Council (EU) 2016/679 of April 27, 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation) of April 27, 2016. (Dz.Urz.U.E.L No. 119, p. 1, hereinafter: RODO) and other legal acts, in particular, respectively, the Act of June 26, 1974. - Labor Code together with implementing acts, or the Act of April 23, 1964. - Civil Code together with implementing acts, the Act of August 27, 1997 on vocational and social rehabilitation and employment of disabled persons together with implementing acts.

(5) Your personal data may also be processed by entities with whom the Administrator has entered into contracts of entrustment of personal data processing or to whom he makes personal data available, in particular in the field of IT, legal, human resources, accounting, occupational health and safety, protection of persons and property or protection of personal data, law enforcement authorities, inspection authorities, tax authorities, authorities of the social security system and the National Health Fund.

(6) The Administrator does not intend to transfer your data to third countries or international organizations.

(7) the provision of your personal data is necessary to carry out the recruitment process or is required by law; in case of failure to provide such data, it is impossible to carry out the recruitment process. For the rest, your personal data may be processed on the basis of the consent you have given or on the basis of other grounds for permissible processing indicated in Articles 6 and 9 of the RODO.

(8) Depending on the basis for processing, you have the right to:

- a. request the Administrator to access, rectify, erase or restrict the processing of your personal data, and to notify recipients of the rectification or erasure of your personal data or the restriction of processing,
- b. object to processing,
- c. portability of personal data,
- d. receive a copy of personal data subject to processing,
- e. lodge a complaint to the supervisory authority (President of the Office for Personal Data Protection),
- f. withdraw your consent to the processing of personal data (in the case of processing of personal data on the basis of the prerequisites contained in the provisions of Article 6(1)(a) and Article 9(2)(a) of the RODO, you have the right to withdraw your consent at any time without affecting the legality of the processing performed on the basis of consent before its withdrawal).

(9) Your personal data shall not be subject to automated decision-making, including profiling.

(10) your personal data will be stored for the duration of the recruitment process in question.

Your personal data will be processed, including stored, also for a period of 3 months from the date of the employment relationship with the person selected through the recruitment process (under the Local Government Employees Act).

Your personal data may also be processed at a later date, for the period resulting from the relevant provisions of the law (documentation retention periods - if regulations indicate such an obligation, as well as the period of the statute of limitations for claims).