

Information Clause

1. The administrator of your personal data is Pałac Jugowice Sp. z o. o., with its registered office at Główna 4, 58-321 Jugowice, hereinafter referred to as the "Administrator." You can contact the Administrator through its designated Data Protection Officer, Ms. Agnieszka Szmaj, by writing to: iod@palacjugowice.com or by calling: 500 604 194.

2. Providing personal data is not mandatory; however, failure to provide the following data:

- First Name
- Last Name
- Address
- PESEL number
- Vehicle registration number (in case of using our parking lot)

will make it impossible to accommodate you at the hotel.

3. The legal basis for processing your data is:

- taking action at your request to reserve a hotel room/hotel/ conference room before concluding a contract
- the contract you enter into with Pałac Jugowice Sp. z o. o.
- your voluntary consent to the processing of your personal data.

4. Your personal data are processed solely for the purposes of fulfilling the contract and for the purposes indicated in your consent.

5. Your personal data:

- arising from the conclusion of a lease agreement for a hotel apartment/hotel/conference room will be stored for a period of 1 year + 1 year after the end of the year in which the agreement expired. This includes a 2-year period as the maximum statute of limitations for claims. The additional year is for potential claims made at the last moment. Counting from the end of the year helps determine a single date for data removal for contracts ending in that year.
- resulting from your expressed consent will be processed until you object to their processing. Submitting an objection will cease the processing of your data based on that consent and will lead to their immediate removal.

6. The Administrator will not transfer your personal data to third parties.

7. The Administrator may entrust your personal data to entities performing activities on behalf of the Administrator (processors), such as accounting services, IT support, legal services, marketing services (if you have given consent to marketing activities).

8. The Administrator does not intend to transfer your data to third countries or international organizations.

9. You have the right to request from the Administrator access to your data, their rectification, transfer, deletion, and the right to restrict processing. To exercise these rights, please contact the Data Protection Officer, Ms. Agnieszka Szmaj, by writing to: iod@palacjugowice.com or calling: 500 604 194.

10. Due to the processing of your personal data by the Administrator, you have the right to lodge a complaint with the supervisory authority.

11. Based on your personal data, the Administrator will not make automated decisions, including decisions based on profiling.

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(place and date)

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(signature)