

REGULATIONS ON USE OF PARKING LOT AT THE HOTEL SWING**** FACILITY IN KRAKOW

I. GENERAL PROVISIONS

1. Parking lot located at the Hotel Swing in Krakow at 124 Dobrego Pasterza street (hereinafter: "**Parking**") is managed by the Hotel Swing Sp. z o.o., with its registered office at Kraków (31-416), 124 Dobrego Pasterza street, KRS: 0000114858 (hereinafter: "**Hotel**").
2. The Parking is intended for leaving vehicles of guests of Swing**** Hotel (hereinafter: "**Users**").
3. When entering the Parking **the User is required to collect a parking ticket.**
4. The Parking **is not attended.** The Hotel is not obliged to guard vehicles left in the Parking.
5. When using the Parking, Users are obliged to comply with: (i) the provisions of this Regulations, (ii) the applicable Road Traffic Act, (iii) vertical and horizontal road signs, (iv) information and pictogram board placed in and around the Parking and follow the instructions of Hotel's staff.
6. The Parking is **monitored** continuously to ensure the safety of persons and property, as well as to verify compliance with the provisions of this Regulations on the basis of act 6 clause 1 lit f) of 2016/679 of Regulation of European Parliament and of the Council (UE) of 27.04.2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC ("GDPR"). The administrator of personal data processed as part of the monitoring is the Hotel. Detailed information on the processing of personal data is available at the Hotel's Front Office or at www.hotelswing.pl.

II. FEES

1. Parking is paid. Users pay fees according to the price list.
2. Price list is available at the entrance to the Parking and at the Hotel's Front Office.
3. If the vehicle leaves the Parking in less than 15 minutes counted from entering the parking, **the fee is not charged.**
4. If you do not collect or lose your parking ticket, you will be charged according to the price list.

III. PARKING TERMS AND CONDITIONS

1. The user is obliged to park a vehicle only at designated parking spaces.
2. It is forbidden to park without appropriate permits in places designated for disabled, emergency vehicles or reserved and clearly marked as reservation for example for Hotel's employees or taxis.
3. Leaving the vehicle at Parking, Users should secure the vehicle against unauthorized access.
4. It is forbidden to conduct any business activity in the Parking without obtaining the consent of the Hotel, including any commercial or advertising activity.
5. The Hotel is entitled to close and open the Parking at the dates and times set by it, as well as to make a decision on the temporary shutdown of the Parking.

IV. SAFETY RULES

1. The maximum admissible speed within the Parking is 10 km/h.
2. The maximum weight of a vehicle that can enter the Parking is 3,5 tons (not applicable to coaches). Entry of vehicles with a weight over 3,5 tones is only possible after obtaining the individual consent of the Hotel.
3. Vehicles with trailers or towed vehicles are **not allowed** to the Parking. Entry is only possible after obtaining the individual consent of the Hotel.

4. The vehicle left at the Parking should be effectively secured against automatic movement.
5. The technical condition of the vehicle should not endanger the surroundings. The risk of losses resulting from technical malfunction of the vehicle in the Parking is borne by the User. * *
6. The following is strictly forbidden in the Parking:
 - a) using open fire,
 - b) drinking alcohol and taking other intoxicants and driving under the influence of alcohol or other intoxicants,
 - c) parking pollution,
 - d) refueling vehicles,
 - e) bringing in or using flammable and dangerous substances,
 - f) leaving the vehicle with the engine running,
 - g) parking vehicles with a leaking fuel filler, cooling system or other faults causing leaks of harmful, dangerous substances or causing dirt on the Parking surface,
 - h) washing, repairing, vacuuming vehicles or performing other repair and maintenance activities,
 - i) leaving animals in vehicles.

V. LIABILITY

1. The User should have liability insurance for the parked vehicle.
2. The Hotel has the right to require an immediate leave of the vehicle from the Parking:
 - a) if the Hotel decides to exclude the Parking from use,
 - b) by Users posing a threat in the Parking,
 - c) for important technical reasons,
 - d) for security reasons or
 - e) by Users who violate any of the provisions of these Regulations.
3. If the User violates the provisions of the Regulations, the Hotel has the right to order the vehicle to be towed at the User's expense. The hotel is also authorized to order the vehicle to be towed in the event of a sudden and justified threat.
4. Subject to paragraph 5 below, the Hotel is not liable for loss, damage or other damage to vehicles and their equipment. The hotel is not responsible for property left in vehicles and other items left in the Parking.
5. The Hotel is responsible for damages incurred by the User due to the Hotel (or its employees or persons acting on its behalf) that took place when the vehicle was left in the Car Park.
6. The User is obliged to immediately inform the Hotel of any damage for which the Hotel is responsible. Visible damages should be reported no later than before leaving the Car Park.
7. The hotel is not responsible for damages for which other Parking users or third parties are responsible.
8. The User is responsible for all damages caused to the Hotel and third parties caused by himself, his employees, proxies, persons accompanying him or caused by the vehicle, arising in particular as a result of violation of the provisions of these Regulations, including the pollution of the Car Park.

VI. COMPLAINT PROCEDURE

1. All complaints and applications regarding the use of the Parking may be submitted in writing to the following address: Hotel Swing Sp. z o.o., 124 Dobrego Pasterza street, 31-416 Kraków, by email to: hotelswing@hotelswing.pl or at the Hotel's Reception. In the event of a verbal complaint being lodged at the Hotel's Reception, the User may be asked to confirm the complaint at least by email.
2. The complaint handling procedure for individual clients (consumers) is available at the Hotel's Reception and at www.hotelswing.pl.