

RODO. INFORMATION ABOUT PERSONAL DATA PROCESSING FOR PERSONS USING SERVICES OF THE HOTEL.

The administrator of personal data concerning persons using the services of the Hotel is **Arche S.A.** with its seat in Warsaw, address: **361 Puławska Street., 02-801 Warsaw** (hereinafter Arche S.A.).

For what purpose and on what basis will Arche S.A. process personal data?

Personal data will be processed for the following purposes:

- conclusion and execution of a contract for the provision of hotel services or catering services;
- vindication of potential claims by Arche S.A. in connection with the damage suffered by the hotel and caused by the guest or defense against the guest's claims against the hotel;
- to document the performance of the service for tax purposes (Article 86 of the Tax Ordinance);
- to ensure the safety of the Hotel guests and other persons staying at the Hotel premises by means of hotel video surveillance;
- to fulfill statistical obligations (Art. 30 Law on Public Statistics).

Personal data will be processed also for the marketing purposes of the data administrator, and in case of giving the consent while providing personal data, also for the marketing purposes of other Arche Group entities (i.e. Arche S.A.)

The legal basis for the processing of personal data for the above purposes is Article 6(1)(b) and (c) and Article 6(1)(f) of the RODO. The legitimate interest of Arche S.A. is to ensure the safety of guests, assert possible claims and for product or service marketing. Providing data is voluntary, but it is necessary for the realization of the aforementioned purposes.

Arche S.A. will transfer personal data to other entities entrusted with processing of personal data in the name and on behalf of Arche S.A., including:

- entities providing IT services and software,
- companies providing consulting services and law firms providing legal advice and legal representation

Moreover, Arche S.A. will make personal data available to other recipients, if such an obligation results from the provisions of law. The data will not be transferred to third countries and international organizations.

How long will Arche S.A. process the data?

Personal data will be processed for the period of using our services and after its termination, i.e. for the period provided by law, including the provisions of the Civil Code and the Accounting Act.

What rights does the data subject have?

The person who is the subject of the processed personal data has the right to:

- access to his/her personal data and to receive a copy of the personal data being processed;
- to rectify his/her incorrect data;
- demand to have his/her data erased (right to be forgotten) in case the circumstances provided for in Article 17 of RODO occur;
- demand restriction of data processing in cases provided for in Article 18 RODO;
- to object to the processing of data in cases provided for in Article 21 RODO;
- to transfer the provided data, processed by automated means.

Any person who believes that personal data is processed unlawfully may lodge a complaint with the supervisory authority (GIODO, 2 Stawki Street, Warsaw).

Contact:

If you need additional information related to data protection or wish to exercise your rights, please contact us:

E-mail: rodo@arche.pl

Arche S.A. with its registered seat in Warsaw, address: 361 Pulawska Street, 02-801 Warsaw