

## **Information Clause**

Pursuant to art. 13 section 1 and 2 the Regulation of the European Parliament and of the Council (EU) 2016/679 of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data, we inform you that:

1. The controller of your personal data is: MAZOWSZE MEDI SPA SP. Z O.O. with its registered offices in Ustroń 43-450, ul. Stroma 6, NIP [tax id. no.] 548-20-10-702, email: [biuro@mazowszemedispa.com](mailto:biuro@mazowszemedispa.com)
2. Your personal data will be processed in order to perform the contract you are a party to, or to take action at your request, before concluding the contract; - pursuant to art. 6 section 1 letter b the *GDPR of the general data protection regulation* of 27 April 2016.
3. Your personal data will be stored 10 years. Personal data processed by video monitoring will be stored for a period of 14 days, except for special circumstance (e.g. accident) when it will be necessary to store a monitoring recording for a period justified by circumstances;
4. The recipients of your personal data will be only entities authorized to obtain personal data on the basis of legal regulations and entities involved in the provision of services. The facility informs you that personal data may be disclosed to the following categories of recipients:
  - a. Companies rendering IT facility support services and providing IT software,
  - b. Transport and taxi companies in the event of a transport or courier service ordered by a Guest,
  - c. Legal firms providing legal advisory and representation services;
5. On the basis of the GDPR you have the right to:
  - request access to your personal data,
  - request correction of your personal data,
  - request removal of your personal data,
  - request limitation of processing your personal data,
  - object to the processing of personal data,
  - requests for moving personal data;
6. You may withdraw your consent to processing of your personal data at any time. Withdrawing your consent to the processing of personal data does not affect the legality of the processing made on the basis of your consent before its withdrawal;
7. You have the right to file a complaint to supervisory body, i.e. the President of the Office for Personal Data Protection, if you decide that the processing of your personal data infringes provisions of the General Data Protection Regulation of 27 April 2016;
8. Providing your personal data is voluntary, however, refusal to provide data may result in refusal to render the service / implement a contract, as well as makes it impossible to issue VAT invoice;
9. Transfer of personal data to third countries is not envisaged;
10. Your data will not be processed in an automated manner and will not be profiled.